



**STATE OPIOID RESPONSE ADOLESCENT/YOUTH
PREVENTION PROGRAMS FOR INDIAN RIVER, MARTIN,
OKEECHOBEE, PALM BEACH AND ST. LUCIE COUNTIES,
FLORIDA**

**SOLICITATION OFFERED BY
SOUTHEAST FLORIDA BEHAVIORAL HEALTH NETWORK**

Solicitation # SEFBHN18/19-002

INFORMATION AND APPLICATION PROCESS

Available: November 5, 2018 – November 26, 2018

Section I - General Information

Southeast Florida Behavioral Health Network (SEFBHN) is providing an exciting opportunity to **SEFBHN providers who currently receive Substance Abuse Prevention funds from SEFBHN**, offering Substance Abuse Prevention services to residents within any of our five-county areas of Indian River, Martin, Okeechobee, Palm Beach, and St. Lucie. In the effort to provide agencies additional resources to champion the battle against opioid misuse and addiction, SEFBHN will accept proposals from providers to enhance Substance Abuse Prevention Practices or Services to their schools and communities. Each prevention provider seeking State Opioid Response (SOR) funding must submit proposal(s) to implement evidence-based Primary Prevention programs that have demonstrated effectiveness at preventing misuse, opioid dependence, or opioid deaths.

SAMHSA's Center for Application of Prevention Technologies (CAPT) review of researched programs and strategies intended to reduce the nonmedical use of prescription drugs, found Botvin LifeSkills Training documenting significant reductions in adolescent prescription opioid misuse; and, as result, will award SOR prevention funds for strategies utilizing Botvin LifeSkills Training. Prevention providers may also choose to implement one of the following prevention programs that have experimental or quasi-experimental evidence of effectiveness at preventing illicit drug use: Caring School Community, Guiding Good Choices, InShape Prevention Plus Wellness, PAX Good Behavior Game, Positive Action, Project SUCCESS, Project Towards No Drug Abuse, SPORT Prevention Plus Wellness, or Teen Intervene.

Applicants requesting funds to implement a Media Campaign, should note that the evidence with regard to media campaigns is quite limited. CAPT, however, recently summarized evaluation findings from a selection of media campaigns designed to prevent prescription drug misuse. Research found the only study that showed the number of unintentional prescription drug-related overdose deaths decreased, was Use Only as Directed: Utah Prescription Pain Medication Program. Additionally, after seeing the campaign, about half of participants said they were less likely to share their prescriptions than before. About half also said they were less likely to use prescription drugs not prescribed to them.

Proposals with programs that are not indicated above will be accepted and reviewed, however, will receive less scoring points. SEFBHN, is additionally, instructed to submit those evidence-based programs, not listed, for review and approval for funding by the Department of Children and Families' Substance Abuse and Mental Health Program Office in Tallahassee.

Section II – Funding Availability

The funding for these services is subject to the availability of funds and the contract award from the Department of Children and Families to SEFBHN. SEFBHN anticipates 24 months of State Opioid Response (SOR) funding that will span across fiscal year 18/19, fiscal year 19/20, and fiscal year 20/21. As a result of this Solicitation, SEFBHN expects that more than one proposal, will be selected for the provision of community and school-based prevention programs aimed at youth with the goal of preventing opioid abuse. SEFBHN reserves the right to select and allocate funds to providers based on the provider's application proposal and their ability to deliver quality services in the geographic locations they propose to serve. The annualized funding for these preventions services is outlined in Table I.

TABLE I

Fiscal Year	Time Frame	Available Funding
18/19	December 1 – June 30	\$170,021.00
19/20	July 1 – June 30	\$283,368.00
20/21	July 1 – November 30	\$113,347.00

Section III – Projected Time Line

- I. Release of Proposal requests – **November 5, 2018**
- II. Proposals Due to SEFBHN – **November 26, 2018**
- III. Award Notification – **November 30, 2018**
- IV. Negotiation of subsequent contracts – **Week of December 10, 2018**
- V. Recommendation of Selected Proposal(s) to SEFBHN Board of Directors – **December 18, 2018**
- VI. Execution of Contract – **December 20, 2018**

Section IV - Applications Process and Proposal Evaluation Criteria

All proposals must meet the mandatory criteria listed below. Those that do not will be considered non-responsive and will not be evaluated further. All proposals should address and answer each of the program components criteria as thoroughly as possible. Proposals that meet the mandatory criteria will be reviewed and evaluated by a panel of SEFBHN staff. The response to each component in Section V will be evaluated in accordance with the scoring criteria outlined below. The maximum score a proposal can receive is 44 points. Questions will be accepted until November 12 and should be directed to Becky Walker via email to Becky.Walker@SEFBHN.org. Responses will be posted on the SEFBHN website. Any changes to the content, activities, or dates will be accomplished by addenda that will be posted on the SEFBHN website. It is the responsibility of the applicant to check the website for responses to questions and any posted addenda.

The top scoring proposals will be reviewed by the SEFBHN CEO who will recommend final approval to the SEFBHN Board of Directors. As stated in Section II, SEFBHN reserves the right to modify the number of awards based on the quality of the proposals received.

Mandatory Criteria

- Proposals must be submitted by 4:30 p.m. Eastern Daylight Time on Monday, November 19, 2018. The proposal may be submitted electronically to Adminassistant@sefbhn.org
- Each proposal must include the signature of the authorized Agency Representative.
- Each proposal must not exceed 6 pages, exclusive of the proposed program budget and cover page
- Proposals should be prepared utilizing Arial or Calibri font no smaller than 10 point.

Scoring Criteria: The following criteria will be used to assess the responses to each program component and thus how points will be awarded. Some questions have a weighted value (maximum 8 points) and will be scored accordingly.

- 0 = No response or the proposal *does not address* the service specified component. **Weighted Value: 0**
- 1 = The proposal *fails to demonstrate* the Respondent's ability to provide the service or the understanding of the requirements for the specified component. **Weighted Value: 2**
- 2 = The proposal *minimally meets all specifications* and requirements for the specified component or meet all specifications and requirements for the specified component. **Weighted Value: 4**
- 3 = The proposal *meets all specifications* and requirements for the specified component. **Weighted Value: 6**
- 4 = The proposal exceeds all specifications and requirements for the specified component; providing complete and comprehensive details. The response is innovative, comprehensive, and complete in every detail. **Weighted Value: 8**

Section V – Proposal Components

The applicant's proposal will describe or explain:

1. Experience and Infrastructure of Agency. Maximum Points: 4

A brief description of the agency's current infrastructure, and experience with offering prevention services and the ability to implement new programs within a short turnaround. Include information about how your agency partners with local schools or other community stakeholders.

2. Description of the proposed program / service to be rendered with the new funding. Maximum Points: 8

Describe the proposed Practice, Program or Services that was chosen. The description should include:

- the reason(s) the agency chose the proposed service and how it will enable the agency to better meet the needs of those consumers. How will the services complement or add to the current Prevention Substance Abuse (SA) programming?
- how the proposed program was based on the needs of the consumers the applicant proposes to serve.
- the organizations experience using the proposed practice, program or service including challenges and successes.
- the process to train, implement, and monitor fidelity to the chosen practice.
- the person(s) who will supervise the staff providing the services for the proposed program.
- the number of youth/young adults to be served with the proposed program/ service beyond the current contracted capacity.

3. Information concerning Efficacy of the Proposed Service/Intervention. Maximum Points: 8

Where and how has the proposed practice, program, service been credentialed. What is the history of the proposed service? How long has it been utilized? How extensive is the utilization of this service? With what populations has it been found to be most effective? Overall how effective does the research indicate the proposed service to be?

4. Target Population. Maximum Points: 4

Information which describes the intended target population to include:

- the process used to identify the target population.
- the eligibility criteria, if any, for the target population.
- the referral process.

5. Implementation Time Frame. Maximum Points: 4

Information which details the time frame for the proposed Evidence Based or Promising Practice, Program or Services and includes:

- the anticipated length of service for the proposed program.
- the start and end date for the proposed program.
- Applicant will explain the agency's ability to implement the proposed program within the proposed time frame. (Include information concerning hiring and training of personnel, any needed marketing plan, and the length of time it will take to bring the agency to full capacity to support the proposed implementation.)

6. Program Outcomes and how each is measured. Maximum Points: 8

Identify program outcomes and include:

- the data the agency will you collect.
- the measures the agency will follow to identify the program's success (i.e. use of pre and posttests, assessments, consumer self-evaluation).
- follow-up processes, if any, with youth/young adults.

7. Budget. Maximum Points: 8

A detailed budget and budget narrative with proposed payment methodology for the total amount to implement the services outlined in the application that includes:

- salaries, benefits, cost of training and materials related to the proposed program, supplies, travel, rent or office space, miscellaneous, start-up costs.
- identify any additional funding obtained by the provider to be utilized to operate the proposed service.